

Individual Access Plan for Outdoor Educational Activities



Name of Participant: School/Group:

Name of school/ group contact: Phone no:

What we need to know about participant;

Medical conditions, Injuries, Behavioural or emotional needs
Symptoms/ likelihood/ triggers

Adjustments and adaptations that are already made at school/ setting.

Strategies/ Support/ Medication/ Treatment/ Emergency procedures

**Any areas of concern about visit
from organisation, participant,
carer/staff**

**Strategies and support proposed for/ or by Arthog OES to
address concerns**

Next steps

Signatures

Parent/ Carer;

Participant;

School/organisation;

Privacy Statement:

Telford and Wrekin are collecting this personal data to enable you/your child to benefit from their Outdoor Education Services, and in the case of an emergency to protect the vital interests of you/your child.

Telford and Wrekin Council will not share any personal data collected with any other external organisation unless required/permitted to do so by law.

For further details please view the Privacy Page on the Council's website; www.telford.gov.uk

Individual Access Plan for Outdoor Educational Activities



Background

The purpose of this document is to assess a person's capabilities and vulnerabilities prior to them participating in a residential and/or outdoor adventurous activity. This information will provide the basis for risk assessment and risk management planning to allow the fullest participation possible.

Outdoor adventure activities inherently contain an element of risk. The risks are associated with the nature of terrain, possible exposure to adverse weather, possible immersion in cold water, and potentially remote location. It is essential that individuals with additional needs and the staff looking after them are not exposed to unacceptable levels of risk as a consequence of their inclusion in an outdoor adventure activity programme.

Access

The Outdoor Education Service and Arthog have a history of providing outdoor adventure opportunities for pupils with complex needs which can include:

• Balance and core stability	• Hearing impairment	• Neurodiversity
• Mobility	• Visual impairment	• ASD/ ADHD
• Stamina	• Allergies	• Safety awareness
• Coordination	• Asthma	• Toileting/ intimate care
• Manual Handling	• Illnesses	• Medications or care
• Independence	• Diabetes	• Other vulnerabilities
• Confidence	• Epilepsy	• Recent injuries
• Communication Skills	• Mental health issues	• Emotional/ social maturity and current state

Safe inclusion in adventure activities is determined by risk assessment and appropriate risk assessment is based upon accurate information about the individual. On occasion, the outcome of the risk assessment process may demonstrate that it is not possible to put in place sufficient additional controls/reasonable adjustments to ensure the participant's safety when taking part in a specific activity. On these occasions, alternative opportunities will be considered.

When planning for outdoor adventure activities it is also necessary to be mindful of the needs of all participants in the activity group.

Differentiation within adventure activities can be very problematic, not every individual can access the same experience the same way, so streaming groups may be necessary. To maintain the quality of the experience, as well as our high safety standards, it is often necessary to work in smaller groups or with much higher staffing ratios.

Support and advice are available from;

School nursing service; 0333 358 3654; <https://www.shropscommunityhealth.nhs.uk/school-nursing>

Children's Occupational Therapy; 01743 450 800; shropcom.ot4kids@nhs.net

<https://www.shropscommunityhealth.nhs.uk/childrens-occupational-therapy>

Children's Physiotherapy; 01743 450 800; [Children's community physiotherapy services in Shropshire](#)

Privacy Statement:

Telford and Wrekin are collecting this personal data to enable you/your child to benefit from their Outdoor Education Services, and in the case of an emergency to protect the vital interests of you/your child.

Telford and Wrekin Council will not share any personal data collected with any other external organisation unless required/permitted to do so by law.

For further details please view the Privacy Page on the Council's website; www.telford.gov.uk