



# Booking Form



PLEASE COMPLETE THIS FORM AND EMAIL TO [info@arthog.co.uk](mailto:info@arthog.co.uk)

<b>Name of School / College / Organisation:</b>			
<b>Address:</b>		<b>Post Code:</b>	
		<b>Email:</b>	
		<b>Telephone:</b>	

## Your Key Staff Information:

<b>Name of Course Organiser:</b> (Primary Booking Contact)	<b>Email:</b>		<b>Job Title:</b>	
<b>Name of Course Leader:</b> (Actually Attending)	<b>Email:</b>		<b>Job Title:</b>	
<b>Name of Financial Officer:</b> (For financial admin)	<b>Email:</b>		<b>Job Title:</b>	
			<b>Telephone:</b>	

<b>FINANCE</b> Telford & Wrekin Schools only	<b>Full budget code for journal transfer:</b>
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## Number of Places Requested:

Please refer to the Terms and Conditions before submitting your anticipated numbers below.

**NB:** each staff member above the ratio for overnight accommodation 1:10 will be charged half fee unless otherwise agreed.

Academic Year	Age Range:	Boys	Girls	Male Staff	Female Staff	Extra Adults

## Your Preferred Booking Dates:

Please refer to the Arthog Fees 2024-26 for price information. There are several residential options available. Please tick your chosen residential course below, and enter your preferred dates. A member of the Arthog Team will be in contact with you.

Mon – Fri (4x nights)	Mon-Weds (2x nights)	Weds – Fri (2x nights)	Fri – Sun (2x nights)	Fri – Mon (3x nights)	Other

### Preferred Dates

<b>1<sup>st</sup> Choice: (day/month/year)</b>			<b>2<sup>nd</sup> Choice: (day/month/year)</b>		
DD	MM	YY	DD	MM	YY

Any additional information relevant to your booking:

By signing below, I understand and confirm that the school/organisation that I represent have read and accept the Terms and Conditions. I accept that this booking form, with the Booking Confirmation, is a legally binding contract, and any cancellations will be subject to the cancellation policy.

<b>Name:</b>		<b>Signature:</b>	
<b>Date:</b>		<b>Position:</b>	

**To be signed by the Head Teacher, or Person with Authority on behalf of the visiting organisation**